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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 11th May 2022 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge

Town Clerk



**1. Out-Going Mayor's Welcome**

**2. To Receive Apologies**

**3. Appointment as Mayor for 2022/23**

Cllr. B. Dalgleish-Warburton (Mayor from May 2021 - May 2022) will hand the Mayoral chains over to Cllr. N. Stubbs.

Once the chains are received by Cllr. N. Stubbs he will become officially the Mayor of Longridge.

**4. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**5. Public Time**

**6. Approval of Minutes**

**To resolve to approve** as a correct record the

minutes of Council Meeting dated 13th April 2022.

**7. Consideration of Planning & Licence Applications**

**Application Reference: 3/2022/0384**

**11 Jeffrey Avenue** Longridge PR3 3TH - : Proposed single storey extension to the front.

[Vallhttps://webportal.ribblevalley.gov.uk/site/scripts/planx\_details.php?appNumber=3%2F2022%2F0384ey Borough Council](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0384)

**Application Reference: 3/2022/0403**

**1 Coniston Close** Longridge PR3 3AU - : To erect 1.8 m high arched-top fence in brown with concrete base and posts. Set back 1m from the highway behind the existing hedge. Resubmission of 3/2021/0384

Original refusal reason : Detriment to the visual amenity of the area in direct conflict with Policies DMG1 and DMH5 of the Core Strategy.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0403>

**8. Committee Membership**

**Councillors to discuss and agree** membership of the Committees

**9. Council Meetings**

**Council to discuss and agree** the timings of the Full Council and Committee meetings.

**Council to further discuss** the review of the Terms of Reference.

**10. Mayoral Allowance 2022 / 2023**

**Council to note** Cllr. N. Stubbs intention with the Mayoral Budget 2022/2023.

**11. Support for Ukraine**

**Council to discuss and agree** aresponse to the situation in Ukraine and initiatives to support the Ukrainian nationals who have been displaced.

Cllr. D. Jackson to deliver a report.

**12. Memorial Bench**

**Council to discuss** the request for a memorial bench to be installed next to Longridge Skate Park in memory of Izaak Cowell.

**13. Bus Shelter Next to Co-operative Store, Berry Lane**

**Council to note** the following update:

Lancashire County Council have confirmed funding for the new shelter but are yet to confirm commencement of works.

**14. CCTV - Longridge Police**

**Council to discuss and note** the recommendation from Longridge Police for additional CCTV.

**15. Estates Committee**

a) Reportfrom the Estates Committee

**Council to note** the report.

a) Guttering at Station Buildings

**Council to discuss** the committee's recommendation

b) Towneley Gardens Picnic Benches

**Council to discuss** the committee's recommendation

c) Estate's Management Register

**Council to note** the revised Estates Management Register

d) Longridge Community Action have requested to use The Station Building address as the Charity correspondence address.

**Council to discuss and note** the recommendation of the Estates Committee

**16. Budget Committee**

a) Reportfrom the Budget Committee

**Council to note** the report.

b) Zurich Insurance

**Council to discuss** the annual policy due for renewal on 1st June 2022.

c) Friends of the Longridge Civic Hall

**Council to discuss and agree a proposed grant of £1500.**

**Proposer - Cllr. H. Gee**

**d)** Longridge Town Football Club

**Council to discuss and agree a proposed grant of £1000.**

**Proposer - Cllr. H. Gee**

**e)** Goosnargh & Longridge Agricultural Show

**Council to discuss and agree a proposed grant of £2000.**

**Proposer - Cllr. H. Gee**

**f) Allotment Rents**

**Council to discuss and agree** theincrease in rent by 7.3% as recommended by the Budget Committee.

**17. Service Centre Action Plan**

**Council to note** that theTown Clerk has proposed a meeting with Ribble Valley Borough Council.

Councillors will be updated with a proposed meeting date.

**18. Longridge Town Council Website**

**Council to note** the update from Cllr. D. Little and **review** agenda item for additional information required from Councillors.

**19. Meeting of the Electorate**

**Council to note** the agreed date for the Meeting of the Electorate on Wednesday 6th July 2022 In the Civic Hall (PR3 3HJ) at 7pm.

**20. Kestor Lane Play area**

**Council to note** the update from Ribble Valley Borough Council. Improvements are still scheduled for this year.

**Council to further note** the playgroundInspection is due and Yates will be attending in May 2022.

**21. Queens Jubilee**

**Council to discuss** the proposal by The Longridge Field Day regarding Union Jack Flags for the Queens Jubilee. If agreed, a further request has been made to leave the flags in situ for the Longridge Field Day event on 11th June 2022.

Please see agenda Item for anticipated costs and visuals.

**22. Thank you**

**Council to** **note** the emails from Longridge Community Action and the Longridge Band, thanking the Town Council for their contributions and continued support.

**23. Finance**

**Council to authorise payment** of the following**:**

**a.** **Resolve to pay** TPCS - £47.08 (landline/broadband bill Town Council office - (13.04.2022 - 12.05.2022)

**b. Resolve to pay** Rosemary Glen - £1,091.58 Cleaning of Station Buildings / Public Toilets April 2022 & Jumbos 300m case

**c. Resolve to pay** Terry Lewis - £100 (Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. March 2022)

**d. Resolve to pay** LALC - £35.00 for new Councillors & Clerks - a whistle stop tour of powers & responsibilities 26th May 2022

**e.** **Resolve to pay** Hotline - £2,262.90 (Queens Jubilee water bottles)

**f.** **Resolve to pay** Zurich Insurance - £1395.85 Subject to agreement of Full Council for the annual renewal.

**Council to authorise** the following retrospective payments:

**a.** **Resolve to pay** VJH Plumbing - £27.50 (Attention to loose tap)

**b. Resolve to pay** Singleton Joinery - £216.00 (Install new notice board and adjust office door with new hinges).

**c. Resolve to pay RVBC** - £198.20 - Private drain clearance, labour and Jetting charge.

**Council to note the following direct debits** which are for information only**:**

**a.** Salary 1 - £1275.63 (April 2022)

**b.** Salary 2 - £1119.85 (April 2022)

**c.** Electric Bill - £391.11 (11.03.2022 - 11.04.2022)

**d.** Gas Bill - £167.51 (21.03.2022 - 21.04.2022)

**e.** Hygiene Bins Station Buildings - £61.34 (March 2022)

**24. Reports from Councillors on Issues Raised by Residents (for information only)**

**25. Items in Progress**

**26. Any other business**

**27. Date of the next Estates and Budget Committee Meetings**

**Council to note** the next Estates and Budget Committee will be a joint meeting dated Monday 30th May 2022 at 1pm.

The meeting will be held in The Station Building (PR3 3JP).

**28. DATE OF NEXT MEETING**

**The next Council Meeting will be held on Wednesday 8th June 2022**

**By virtue of the confidential nature of the business to be transacted it is resolved that the public be excluded from the meeting.**

**29. Part 2 - Confidential Items**

**Council to discuss and note** the verbal update.